

minutes

Annual General Assembly of the IEEE Switzerland section			
6.22.2020		14:00	Online, via IEEE Webex
Meeting called by	Maria-Alexandra Paun		
Note taker	Ben Bowler		
Attendance	52 attendees were present		
1. Opening of the meeting and welcoming attendees			
2. Approval of the agenda			
There were no comments on the agenda. The meeting agenda was approved.			
3. Approval of the GA 2019 minutes			
Discussion			
There were no comments on the minutes. The minutes of the previous meeting were accepted with one abstention			
Conclusions			
None			
4. Chair's report			
Speaker	Maria-Alexandra		
Discussion			
<ul style="list-style-type: none"> • Maria-Alexandra summarised member numbers, events during 2019, elected fellows, and technical co-sponsorship of events • There are currently around 2600 members in Switzerland. She outlined the breakdown by member type • There are 16 chapters, 3 affinity groups and two working groups. There are two student branches (ETH, EPFL, USI) • She highlighted the low representation of women in the membership, and highlighted a survey that she conducted in March 2020 • Upcoming events are shown on the website iee.ch • There were 58 events organised throughout the year • Maria-Alexandra highlighted the IEEE Day Celebration, a joint Switzerland-Italy event, held on 01.10.2019 at the Alessandro Volta Fondazione in Como, Italy • She noted the 6 IEEE members that were promoted to Fellows during the last period • She described the technical co-sponsorship of events 			
Conclusions			
None			
Action Items	Owner	Deadline	
None			
5. Financial report and budget			
6. Approval of the financial report and budget			
Speaker	Danilo Zanata		
Discussion			
<p>Danilo gave an overview of the financial performance over the year. The section received the maximum rebate from IEEE headquarters.</p> <p>Spend was higher than budget for events. This amount was accommodated in the reserve.</p> <p>Figures are available in the accompanying presentation.</p> <p>The surplus will be further reduced in 2020-2021.</p> <p>The budget for 2020 was presented. COVID means that there is likely to be a budget surplus for 2020.</p>			

minutes

Q: Why don't you reflect the structural asset reduction of chF 7k in the coming 10 yearly budgets?

This was provided as a comment

Q: Is the 5.20 Travel expense realistic due to the stop of travelling this year (because of COVID-19)?

It is unclear what the impact will be, so the budget has been retained

Q: Could this budget be used as seed money or matching fund to co-support IEEE SIGHT projects?

It is not known. Danilo will investigate and discuss with the SIGHT after the AGA.

The financial report was unanimously approved.

Conclusions		
<ul style="list-style-type: none"> Financial report approved 		
Action Items	Owner	Deadline

7. Contributions from IEEE Swiss Excom

Speaker	Maria-Alexandra Paun
Discussion	

All slides are available in the accompanying document.

- PES – Ben Bowler provided an update.
- SP/C/Comm/IT – Thomas Mittelholzer provided an update.
- SSC - Taekwang Jang provided an update.
- EPS – Rony Jose James provided an update.
- Report provided from Thomas Hanselmann (Vice Chair). He was joined by Steven Hsu who gave an update of ETHZ Student Branch
- Swiss Industrial Relations - report provided in absentia by Maria-Alexandra Paun, on behalf of Heinz Mathis
- Swiss SIGHT group – Maria-Alexandra introduced the SIGHT group that was established by Ning Wang
- Women in Engineering - Maria-Alexandra Paun gave an update

Conclusions		
None – information item		
Action Items	Owner	Deadline

8. Any other business

- Andreas Burg provided an update on the new CEDA local chapter (council on design automation)

None – information item		
Action Items	Owner	Deadline