

Minutes of Administrative Chapter Meeting 2014

Date/Time: June 25, 2014, 16:00 hrs.
Location: Paul Scherrer Institute (PSI), Villigen

Attendees

Daniel Thommen (Microdul, Chapter Chair)
Rony Jose James (CSEM, Treasurer, Vice Chair)
Slavo Kicin (ABB, Program Officer and Webmaster)
Eduardo Jr. Baruelo (Semtech)
Kurt Mühlemann (Microdul)
Michael Schumacher (Enics)

Guests

No Guests

Technical Part

The PSI is the largest research centre for natural and engineering sciences in Switzerland, conducting cutting-edge research in three main fields: matter and materials, energy and environment and human health. PSI develops, builds and operates complex large-scale research facilities.

A general introduction to PSI was given by Dr. Sutter, followed by a Institute tour through the large-scale research facilities .

Administrative Part

Chapter report presented by Daniel Thommen

- Information about the chapter board and the membership status: 42 (leaving 10)
The board meets monthly via telco
- Report about the 2013 activity of the CPMT Switzerland Chapter
 - Seminar on reliability of electronic components & systems together with the Swiss Federal Laboratories for Materials Science and Technology (EMPA) in Dübendorf in *June 24, 2013*

(see <http://www.ieee.ch/assets/Uploads/CPMT/CPMTEMPA2013Reliability-seminar-program-Final.pdf>)

- Visit and General Assembly at Sensirion Stäfa
September 30, 2013
Review/Outlook on Main IEEE CPMT Conferences in 2014
- Financial report (balance as of 31.12.2013): CHF 222.25
- Voting requests:
 1. Financial Reporting of CPMT chapter will be stopped and handed over to Swiss Section.
Reason: IEEE HQ requests usage of dedicated bookkeeping SW. This is an overkill for our chapter.
CPMT is only chapter in Switzerland who has its own Treasurer. Others are already using IEEE Switzerland treasurer for transaction.
IEEE Excom highly recommends to have only on financial reporting within CH.
Members available agreed in majority (5 vs. 1).
 2. Reduce CPMT Switzerland Management team from 4 to 3.
Current Roles: Chair, Vice Chair, Treasurer, Webmaster
New Roles: Chair, Vice Chair & Treasurer , Program & Webmaster
CPMT Switzerland Bylaws does not prohibit dual mandates.
Reason: No need of dedicated treasurer anymore
Consequences: No election of 4th member (after Leave of Hamit Duran) needed. Management continue as a team of 3 for the time being.
Members available agreed in majority (5 vs. 1).
- Outlook 2014:
Seminar in November, Location to be defined
Topic Medical devices packaging
Possibility for a joint event with other IEEE section
- A discussion on how to stop continuous shrinking membership lead to a few action which will be followed up by the Management team.

June 25, 2014



Daniel Thommen
Chapter Chair